



# AUPP

AMERICAN UNIVERSITY  
OF PHNOM PENH

STUDY LOCALLY. LIVE GLOBALLY.

# UNIVERSITY CATALOG

2013 - 2014



# University

# Catalog

**American University of Phnom Penh**  
**January-August 2014**  
(Revised June 4, 2014)

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## **ACADEMIC CALENDAR 2013-14**

### **Fall 2013 Semester**

Sep 9	First day of classes
Oct 3-5	Pchum Ben Festival—campus closed
Oct 15	King Father’s Commemoration Day—campus closed
Nov 2	Midterm grades due
Nov 9	Independence Day—campus closed
Nov 16-18	Water Festival—campus closed
Nov 28	Thanksgiving—campus closed
Dec 21	End of Fall Semester
Dec 21	Final grades due from Program Coordinator to Registrar

### **Winter 2014 Semester**

Jan 6	New Faculty Orientation
Jan 8	All-faculty meeting
Jan 8	Student registration
Jan 9	First day of classes
Mar 8	Midterm grades due to Program Coordinator
Apr 13-16	Khmer New Year—campus closed
May 2	Last day of instruction
May 5-9	Final Examinations
May 10	Final grades due to Registrar

### **Spring 2014 Semester**

May 16	New Faculty Orientation
May 16	Student Registration
May 19	First Day of Classes
May 19	All-faculty meeting
June 18	Queen Mother’s Birthday—campus closed
July 4	American Independence Day—campus closed
July 12	Midterm grades due to Program Coordinator
August 16	Last day of instruction
August 18-22	Final Examinations
August 23	Final grades due to Registrar

## FINAL EXAM SCHEDULE

### WINTER

<b>Normal Class Start Time</b>	<b>Final Examination Time</b>
MW 9:10 AM	Monday, May 5, 8:10 AM to 10:30 AM
MW 10:40 AM	Wednesday, May 7, 8:10 AM to 10:30 AM
MW 1:10 PM	Monday, May 5, 1:10 PM to 3:30 PM
MWF 2:40 PM	Wednesday, May 7, 1:10 PM to 3:30 PM
Friday 1:10 PM	Friday, May 9, 1:10 PM to 3:30 PM
	Tuesday, May 6 8:10 AM to 10:30 AM
TTH 9	
TTH 10:30	Thursday, May 8, 8:10 AM to 10:30 AM
TTH 1	Thursday, May 8, 10:40 AM to 1:00 PM
TTH 2:40	Tuesday, May 6, 1:10 PM to 3:30 PM

### SPRING

<b>Normal Class Start Time</b>	<b>Final Examination Time</b>
WF 8 AM	Monday, Aug 18, 8:10 AM to 10:30 AM
MW 9:40 AM	Wednesday, Aug 20, 8:10 AM to 10:30 AM
MW 11:20 AM	Thursday, Aug 21, 1:10 to 3:30 PM
MWF 1 PM	Monday, Aug 18, 1:10 PM to 3:30 PM
MWF 2:40 PM	Wednesday, Aug 20, 1:10 PM to 3:30 PM
TTH 8 AM	Tuesday, Aug 19, 8:10 AM to 10:30 AM
T 9:40 AM	Friday, Aug 22, 8:10 AM to 10:30 AM
TTH 1:10 PM	Thursday, Aug 21, 10:40 AM to 1:00 PM
TTH 2:40 PM	Tuesday, Aug 19, 1:10 PM to 3:30 PM

## **MISSION, VISION AND VALUES OF AUPP**

### **Mission**

The American University of Phnom Penh (AUPP) is an independent higher education institution offering a quality and rigorous American style education that prepares students with the strong theoretical base and practical skills to further their studies and to be competitive in the global marketplace. AUPP provides an educational environment in which students achieve competency in their area of study, demonstrate the capacity for effective critical thinking and communication skills and utilize sound problem-solving strategies. AUPP educates students to be contributing global citizens who have a strong knowledge base, are committed to lifelong learning and demonstrate high ethical standards and behavior.

### **Vision**

The American University of Phnom Penh is a leader in higher education, known for academic rigor, teaching excellence and innovation, and high ethical standards. The University partners with universities and colleges in the United States and other institutions of higher education to offer opportunities and access that ensure that our University's graduates are among the best educated in the world.

### **Values**

#### **Educated Citizenry**

AUPP believes that knowledge is essential to the advancement of the Cambodian and global societies and is committed to academic excellence.

#### **Lifelong Learning**

AUPP subscribes to the belief that individuals should be invested in a lifelong learning process, and seeks to instill that belief in its graduates.

#### **Social Responsibility and Global Perspective**

AUPP is committed to addressing the challenges in today's global society and takes seriously its responsibility to prepare students/graduates to be good global citizens.

#### **Integrity**

AUPP believes that ethical behavior is critical to societal well-being; high ethical standards are foundational to the University and to the student experience.

## ORGANIZATIONAL STRUCTURE

### Board of Trustees

AUPP is governed by a Board of Trustees. This Board currently consists of four members with two or three additional appointments pending. The Board meets on a regular schedule and is responsible for appointing and evaluating the University President, approving policies of the institution, approving the budget, and reviewing the reports of institutional effectiveness and the financial statements of the Institution.

Members of the Board of Trustees are:

**Sok Ly**, Chair. Managing Director, Angela Real Estate Co. Ltd. B.A. LiaoNing University of China; MBA, State Academy of Management, Moscow.

**Ket Sophann**, Minister Plenipotentiary and Deputy Permanent Delegate of Cambodia to UNESCO, Paris. B.A., Royal University of Phnom Penh.

**Puy Kea**, Correspondent of Kyodo News. B.E., Royal University of Phnom Penh; M.A., Political Science, University of Cambodia.

**Soeng Reth**, Senior Lecturer, National University of Management; Cabinet member of Deputy Prime Minister. B.A., Science in Mathematics, Royal University of Phnom Penh; Ph.D., Economics, University of Antwerp, Belgium.

### Advisory Board

The Advisory Board consists of 15 members who advise the Board of Trustees and the President on educational issues.

The members of the Advisory Board are:

**Jacquelyn Armitage**, Higher Education Consultant; Senior Advisor to the American University of Phnom Penh. B.S., University of Massachusetts, Amherst; M.S., Boston University; Ed.D., University of Massachusetts, Amherst.

**Sichan Siv**, Former Deputy Assistant U.S. Secretary of State and former U.S. Ambassador to the United Nations. B.A., Phnom Penh University; M.S., Columbia University.

**Katsuhiko Shinohara**, Former Japanese Ambassador Extraordinary and Plenipotentiary to Cambodia; Vice Chairman and Representative of CIESF

(Cambodia International Education Support Foundation) to Cambodia. Yokohama City University.

**Okyu Kwon**, Former Deputy Prime Minister and Minister of Finance and Economy of the Republic of Korea. B.A., Seoul National University; M.A., University of Minnesota; Ph.D., Chun-Ang University.

**Mark E. Bamford**, Attorney. B. S., Tufts University; M. S., Massachusetts Institute of Technology; J.D., Boston University.

**Dona M. Cady**, Dean of Global Education, Middlesex Community College, Massachusetts. B. A., University of the Pacific; M.A., University of Notre Dame; Diploma, Somerville College, Oxford University.

**Judge John C. Cratsley (Ret.)**, B.A., Swarthmore College; J.D., University of Chicago; LL.M., Georgetown University.

**Richard G. Doud**, Professor of Economics, Middlesex Community College. B.S., Aurora College; M.S., Southern Illinois University.

**Kenneth A. Dunn**, Professor Legal Studies, Middlesex Community College, Massachusetts; Director, Massachusetts Community College Law Center, Massachusetts Office of Attorney General. B.A., Boston University; J.D., New England School of Law.

**Thomas F. Goldman**, Professor Emeritus, Bucks County Community College; Computer and Educational Consultant. B.S., Boston University; J.D., Temple University School of Law.

**Brad Gordon**, Attorney in Cambodia. B.A., Brown University; J.D., Harvard Law School.

**Jeffrey Lamb**, Head of the United Kingdom Trade & Investment for the British Embassy in Cambodia. B.A., University of Texas at Dallas; M.A., University of Texas at Dallas.

**Kurt S. Olson**, Professor, Massachusetts School of Law; Attorney, Olson & Olson, P.A. (Massachusetts & New Hampshire); Court Investigator & Guardian *ad Litem*, Juvenile Courts of Essex and Middlesex counties, Massachusetts; Climate Leader, Climate Reality Project. B.A., Colby College; J.D., Massachusetts School of Law.

**William G. Rech**, Professor Emeritus, Business Studies, Bucks County Community College, Newtown Pennsylvania. B.S. and M.Ed, Temple University, Philadelphia, Pennsylvania.

### **Administration**

The responsibility for administering AUPP rests with the President, who implements the policies approved by the Board and proposes new policies or modifications to existing policies for the Board's consideration. The University President is

responsible for proposing the annual budget to the Board of Trustees, for appointing and evaluating all administrators, and for the development of the long range, strategic and annual plans of the institution. The University President has overall responsibility for reviewing the institutional effectiveness of AUPP and its programs and keeping the Board of Trustees apprised of these developments. In addition, the University President has the responsibility for ensuring that there is adequate support to meet the academic and student support objectives of AUPP.

The members of the Administration are:

**President.** Sharon A. Siverts, B.S., Ohio University; M.S. Ohio University; Ph.D. Pennsylvania State University.

**Interim Vice President for Academic and Student Affairs.** Margaret J. Hartman. B.S., California Polytechnic State University; M.A. and Ph.D., Oregon State University.

**Director of Finance and Administration.** Russell Rein. B.Comm (Honors), University of Stellenbosch; M.B.A. Leicester University

**Associate Dean of Student Life and Head of Liberal Studies.** Caryn Voskuil. B.A. University of Dallas; MBA, University of Dallas; M.A., University of Texas at Dallas; Ph.D., University of Texas at Dallas.

**Head of English Preparatory Program.** Stephen Sadlier. B.A. Clark University; M.A. School for International Training Graduate Institute; Ed.D., University of Massachusetts, Amherst.

**Director of the Writing Center.** Melvin Sterne. B.A., University of Washington; M.A., University of California, Davis; Ph.D., Florida State University.

**Library Director.** Lim Saing Chou. Diploma of Teaching Primary Schools, Mt. Lawley College of Advanced Education, Western Australia; Diploma of Teaching English (High School), Royal University of Phnom Penh; Graduate Diploma in Library Studies, Western Australian Institute of Technology

**Operations Administrator.** Say Punnareay. B.B.A., National University of Management; M.B.A. Build Bright University.

**Chief of Accounting.** Nivath Kuy. B.B.A., Monash University.

# ACADEMIC POLICIES AND PROCESSES

## Admissions

### Admission Criteria

AUPP promotes academic rigor and upholds college admission based upon merit. Applicants must have a high school diploma or equivalent and must demonstrate English ability through an English Proficiency Test administered by AUPP.

### Application for Admission

Materials required for application include an application form available on the AUPP website or at the university's front desk; an official copy of high school transcripts or an official notice of graduation from high school or score from the Grade 12 Cambodia National Exam; a letter of recommendation written by someone who is not a family member; and a personal essay. Applicants will take an English Proficiency Test administered by AUPP and be interviewed by members of the faculty. At the discretion of the Vice President for Academic and Student Affairs (VPASA), students may submit other materials that demonstrate graduation from high school in lieu of high school transcripts.

Students who are unable to submit all materials at the time of application may receive conditional admission to AUPP, which is valid for one semester. Students who fail to submit missing materials within that time frame are required to meet with the VPASA, who will determine under what conditions they are allowed to continue at AUPP.

### Admission Decision and Notification

Based on the information presented and the results of the proficiency test and interview, applicants will be admitted directly to the collegiate program or to the English Preparatory Program or will not be admitted.

### English Preparatory Program

The English Preparatory Program is a one-semester program designed to bring students' skills in reading, writing, listening, and speaking skills up to the level necessary to begin collegiate work. Applicants who do not achieve satisfactory scores on the English Proficiency Test may be admitted to the English Preparatory Program.

### Transfer of Coursework from Other Universities

All decisions about the transfer of coursework from other universities to AUPP are at the sole discretion of AUPP. Transfer students will be required to take the English Placement Examination. Credit will only be given for courses in which the student has earned a grade of C or better and that directly correspond to courses offered at AUPP. Additionally, the course must have been taught at the same level as it is taught at AUPP. The maximum number of units that can be transferred is 60.

Students who wish to transfer coursework must provide the VPASA with a copy of their official university transcripts and the syllabus for each course for which transfer credit is requested.

## **Transfer to U. S. Universities**

The University offers three bachelor's degree programs that can be completed in their entirety at AUPP. However, should students decide to continue their studies in the United States after successfully completing a year at AUPP, they may transfer directly to Middlesex Community College (MCC) in Massachusetts. After successfully completing an associate degree at MCC, students gain automatic admission to any public university in Massachusetts.

Alternatively, students may apply to more than 1,000 universities throughout the United States whose admission requirements they meet.

## **Registration**

Registration occurs on the first day of each semester. Students pick up from the Registrar a semester study sheet that lists the days and times of classes, the faculty members assigned to teach the classes, and the corresponding room assignments.

## **Fee Structure**

All fees recorded here are for students who enter in 2014-2015. Fees for those students will not change during their study at AUPP as long as they maintain continuous enrollment.

## **Enrollment Fee**

The enrollment fee for the first semester of attendance at AUPP is \$80 U.S. Students who are placed in the Preparatory Program will not be charged an additional enrollment fee to proceed to the collegiate program if they do so within one semester of completing the Preparatory Program. The enrollment fee must be paid prior to registration for the first semester and is nonrefundable.

## **Testing Fee**

The testing fee for placement in the university's programs is \$50 U.S. This is a one-time fee, unless a student wishes to take the test a second time in hopes of improving his/her score. The testing fee must be paid at the time of testing and is nonrefundable.

## **Tuition**

For students who are accepted into the collegiate curriculum, tuition is \$4,500 U.S. per semester or \$9,000 per year.

For students who are accepted into the English Preparatory Program, tuition is \$4,500 U.S. per semester.

## **Tuition Refund Policy**

- Students who withdraw from all classes before the first day of instruction in a semester will be eligible for a refund of 100% of tuition paid.

- Students who withdraw from all classes during the first two weeks of instruction will be eligible for a refund of 80% of tuition paid.
- Students who withdraw from all classes after the first two weeks of instruction and before the end of the fourth week of instruction will be eligible for a refund of 40%.
- Students who withdraw from all classes after the end of the fourth week of instruction will not be eligible for a refund.

In order to be eligible for a refund, the student must notify the Registrar in writing of the intent to withdraw from all classes. The date that the Registrar receives and stamps the notification is the date that will be used in determining the amount of refund, if any, due to the student.

# **INSTRUCTIONAL POLICIES**

## **Student Privacy**

AUPP follows United States accreditation standards regarding privacy of student information, including grades. No one other than the student and appropriate AUPP employees shall have access to information that AUPP maintains about a particular student. Access by any other individual (including parents) requires the written consent of the student.

## **Student Attendance Policy**

In the English Preparatory Program, attendance is taken daily. Students who have more than five days of absence in a semester will fail the course. If a student misses a class, he/she is expected to make up any work missed.

In the collegiate curriculum, attendance is taken daily. Students who miss more than 10% of the classes in any one course will receive a failing grade in that class. If a student misses a class, he/she is expected to make up any work missed.

When absences are due to situations beyond the control of the student, the VPASA will review the student's record and may assign a grade of W rather than a grade of F. The VPASA will discuss the issue with the instructor of the course prior to making a decision.

AUPP students must seek pre-approved excused absences for official AUPP activities, approved course service learning trips and pre-arranged course field trips. Any student who misses a class is responsible for making up work missed.

## **Methods of Instruction**

The requirements for successful completion of a course vary from faculty member to faculty member and from course to course. At the beginning of each course, the faculty member will distribute a syllabus for the course that will explain the topics to be covered, dates at which assignments are due, test dates, the approximate length of time devoted to each topic, assignments to be completed as part of the grade, and the method the instructor will use in determining the students' grades at the end of the semester. The syllabus will also include information about the learning objectives of the course.

## **Methods for Assessing Student Learning**

Course grades are one method by which student learning is assessed. Course grades are based on examinations and assessment, class participation, projects, and homework assignments. The syllabus for each course, which is distributed at the first class meeting of the semester, provides a detailed explanation of the assessment methods of that course.

## **Academic Advisement**

At the beginning of the first semester, the students in the collegiate program will be assigned an academic advisor from among the faculty members in the General Education/Liberal Studies program. A student is expected to meet with his/her academic advisor at least once every semester, prior to registration for the succeeding semester. At this meeting, the advisor will approve the course study list for the next semester. Students who are on academic probation must also meet with the Program Coordinator prior to registration for the succeeding semester. When students begin their third year of study at AUPP, they will be assigned an advisor from among faculty members in their major fields of study.

## **Normal Progress for Graduation in Four Years**

In order to graduate in four years, students should take between 15 and 16 units of appropriate college-level classes per semester for all eight semesters. After their first semester, students in good academic standing make take up to 19 units per semester with the approval of their academic advisor and the Program Coordinator. Sample degree plans for General Education/Liberal Studies and programs in all majors are found starting on page 23 of this catalog.

## **Course Numbering System**

Courses numbered 001-099 are pre-collegiate courses. These courses are not included in the 121 units needed for graduation.

Courses numbered 100-299 are lower division courses and are usually taken in the first two years.

Courses numbered 300-499 are upper division courses and are usually taken in the last two years.

## **Class Levels**

### **Pre-collegiate**

Students who are enrolled in the English Preparatory Program are classified as pre-collegiate students.

### **Freshman**

Students who have been admitted to the collegiate program and have successfully completed fewer than 31 units of collegiate work are classified as freshmen.

### **Sophomore**

Students who have successfully completed between 31 and 61 units of collegiate work are classified as sophomores.

### **Junior**

Students who have successfully completed between 62 and 91 units of collegiate work are classified as juniors.

## Senior

Students who have successfully completed more than 91 units of collegiate work are classified as seniors.

## Final Examination Policy

Final examinations are held during the last week of the semester at the time indicated on page 4 of this catalog.

## Course Grades

AUPP uses the following grading scale:

- A = 93-100%
- A- = 90-92%
- B+ = 87-89%
- B = 83-86%
- B- = 80-82%
- C+ = 77-79%
- C- = 73-76%
- C = 70-72%
- D+ = 67-69%
- D = 63-66%
- D- = 60-62%
- F = below 60%

## Grading System

Each AUPP course grade follows the course syllabus guidelines. Grades will be reported on the students' permanent transcript as follows:

Grade	GPA Point	Interpretation
A	(4.0)	Outstanding Attainment of Course Goals
A-	(3.67)	Superior Attainment of Course Goals
B+	(3.33)	Very Good Attainment of Course Goals
B	(3.0)	Good Attainment of Course Goals
B-	(2.67)	Well Above Average Attainment of Course Goals
C+	(2.33)	Above Average Attainment of Course Goals
C	(2.0)	Average Attainment of Course Goals
C-	1.67	Below Average Attainment of Course Goals

D+	1.33	Weak Attainment of Course Goals
D	(1.0)	Poor Attainment of Course Goals
D-	(0.67)	Very Poor Attainment of Course Goals
F	(0.00)	Unsatisfactory Attainment of Course Goalse
I	--	Incomplete
SP	--	Satisfactory Progress
CR	--	Credit
NC	(0.00)	No Credit
FN	(0.00)	Failure for Non-Attendance
W	--	Withdrawal
X	--	Audit
NR	--	Not Reported by Instructor

### **Explanation of Non-Traditional Grades**

#### **I**

A grade of Incomplete will be given at the instructor's discretion. In order to receive a grade of I, the instructor must verify that the student has completed a substantial portion of the coursework. The instructor and student must both sign a statement agreeing to the work that needs to be completed. The student must complete the work in the semester immediately following the semester in which the grade of Incomplete was earned or the grade will be changed to F.

#### **SP**

A grade of Satisfactory Progress may be given in the English Preparatory Program when students have made progress but have not reached the skill level necessary to move into collegiate coursework.

#### **CR**

A grade of Credit is given only in classes that are listed in the catalog as CR/NC. A grade of CR is given to students who pass the course. CR grade is not used in the calculation of the grade point average.

#### **NC**

A grade of No Credit is given in classes that are listed in the catalog as CR/NC. A grade of NC is given to students who fail the course and is counted as an F in the calculation of the grade point average.

**FN**

A grade of Failure for Non-Attendance will be given if a student does not attend the class and fails to withdraw from the class in the appropriate manner and is counted as an F in the calculation of the grade point average.

**W**

A grade of W will be assigned if a student officially withdraws from the course with the permission of the instructor and the program coordinator after the first three weeks of the semester.

**X**

A grade of X will be assigned if the student officially registers for a course by Audit.

**NR**

A grade of NR is assigned by the Registrar if the instructor fails to assign a grade to a student. This grade will be replaced by a traditional grade (A-F) once the faculty member assigns the grade.

**Grade Appeal Process**

AUPP students may seek resolution of a grade dispute or disagreement on a final class grade only for reasons described below:

- an error was made by the instructor in calculating or recording a grade;
- the grade was based on factors other than the academic performance of the student; or
- all students were not judged by the same standards.

The procedure and timeline for grade appeal are as follows:

- Before attempting to initiate a formal grade appeal, it is incumbent upon the student to meet with the faculty member to discuss the basis on which the faculty member assigned the grade. This step must be completed by the end of the first week of the semester following the award of the disputed grade.
- If the student is not satisfied with the results of the meeting, the student may submit a written appeal to the Program Coordinator no later than the end of the second week of instruction in the semester following the award of the disputed grade. The written appeal must detail the justification for the appeal. The Program Coordinator will review the grade grievance and respond in writing within one week of receiving the appeal.
- If the student is not satisfied with the decision of the Program Coordinator, the student may file a written appeal with the VPASA. The appeal must detail the justification for the appeal and must have attached to it the response from the Program Coordinator. Within one week of receiving the appeal, the VPASA must convene an Appeals Review Panel, which consists of two faculty members and an administrator appointed by the VPASA. The members of the Appeals Review Panel must not have been involved in the case prior to their appointment to the Panel. The Appeals Review Panel will review the appeal and make a written recommendation to the VPASA within two weeks of being convened. The VPASA will make the final determination of the grade and will

inform both the student and the instructor of the final determination in writing within one week of receiving the report from the Appeals Review Panel.

### **Repeating Courses**

Students may repeat a course in which they earned a grade of C- or lower only once. Both grades will remain on the transcript, but the GPA will be calculated based only on the higher course grade.

### **Academic Standing**

#### **Good Academic Standing**

Students who maintain a grade point average of 2.0 or higher are considered to be in good academic standing. A minimum grade point average of 2.0 is required for graduation.

#### **Academic Probation**

A student whose semester grade point average falls below 2.0 in any semester or whose cumulative grade point average is below 2.0 will be placed on academic probation and is not considered to be in good academic standing. A student on academic probation remains on academic probation until both the cumulative grade point average and the most current semester grade point average are 2.0 or above.

Students on academic probation are not eligible to hold office in any student club or organization. A student on academic probation may be subject to academic restrictions by his/her advisor, such as a limitation on the number or kind of courses the student may take. A student on academic probation must also meet at least once a semester with his/her Program Coordinator.

A student on academic probation may be dismissed from AUPP if he/she remains on academic probation for more than two consecutive semesters or if the student's cumulative GPA falls below the levels shown in the table below.

Number of Credit hours Completed	Minimum Grade Point Average
0-30 credit hours	1.50
31-60 credit hours	1.75
More than 60 credit hours	1.90

Note that a minimum GPA of 2.0 is necessary in order to graduate.

### **Degree Completion Requirements**

In order to graduate, a student must have met all of the following requirements:

- passed all required courses;
- passed all the requirements of the general education program with a grade point average of 2.0 or better; and
- passed all the requirements of the major program with a grade point average of 2.0 or better.

## **Application for Graduation**

Students must apply for graduation by the end of the eighth week of the semester prior to the semester in which they expect to graduate (the first semester of the senior year for those students on the four-year degree plan). The application form must be signed by the student's academic advisor and Program Coordinator and submitted to the Registrar. The Registrar will review the records of each student who has applied for graduation and inform him/her in writing of all requirements that still must be completed in order to graduate. This report will be given to the student prior to registration for the final semester. Copies of the report will be sent to the student's advisor and to the student's Program Coordinator.

## **AUPP PROGRAM MODEL**

### **Bachelor of Arts Degree**

AUPP offers three Bachelor of Arts degree programs or majors: Business and Economics; Law; and Political Science and Diplomacy.

AUPP uses the unit system. Each unit is equivalent to one hour of lecture per week for each week of the semester. Laboratory courses require two hours of laboratory per week per semester for each unit. In addition, students are expected to spend approximately two to three hours outside of class studying for each hour spent in class.

The academic year is divided into two semesters of 16 weeks each, each of which includes 15 weeks of instruction and one week of final examinations.

The Bachelor of Arts degrees require the completion of 121 units, of which 61 are in General Education/Liberal Studies, 57 are in the major, and 3 are electives. All students who are awarded a Bachelor of Arts degree will receive a minor in Liberal Studies.

### **General Education**

The General Education courses occupy most of the first two years of instruction. The final course in General Education is an integrated, upper-division course taken by all students in the senior year. Students earn a minor in Liberal Studies.

**Mission.** The mission of the General Education program is to instill in our students good values and a lifelong love of learning that will lead them to become happy, productive, and responsible citizens at home, in their communities, in their country and in global society.

**Goals and Learning Objectives.** There are eight goals of the General Education program, listed below. Each goal is supported by a series of learning objectives. No one course can cover all the goals and learning outcomes. However, by the time students have completed the General Education Program, they will have achieved the goals through the step-by-step process of meeting the learning objectives.

**Goal 1. Students will develop the ability to think critically and creatively.**

#### **Learning Objectives:**

- 1a. Clearly and accurately summarize and evaluate the facts, presumptions, viewpoints, values, and arguments presented in a text or creative work.
- 1b. Gather and assess relevant information and apply appropriate cognitive methods to solve problems or answer questions raised in a text or creative work.

1c. Construct well-reasoned solutions or conclusions; test and defend conclusions against relevant criteria and standards.

1d. Critically analyze one's own thinking by identifying presumptions, values and viewpoints as well as problems, inconsistencies and unanswered questions.

1e. Conceive and defend alternative hypotheses and viewpoints; offer and explain reasons for provisionally rejecting or accepting them.

**Goal 2. Students will apply qualitative, quantitative, and/or analytical reasoning.**

**Learning Objectives:**

2a. Read with comprehension and critically interpret written work in discipline-specific contexts.

2b. Critically interpret and analyze aesthetic qualities of works in literature and the fine or performing arts.

2c. Apply quantitative, inductive, and deductive reasoning.

2d. Apply abstract thinking and conceptual modeling.

2e. Apply scientific methods to investigate and analyze the natural world.

2f. Apply the methods of social science to ethically investigate and analyze human social behavior.

2g. Describe, comprehend, and analyze the role of philosophical ideas, historical movements, or ethical debates in the development of cultures and civilizations.

2h. Demonstrate an understanding of the concept of "lifelong learning" and its value to individuals and societies.

**Goal 3. Students will acquire proficiency in written communication.**

**Learning Objectives:**

3a. Compose grammatical sentences.

3b. Use various sentence forms to effectively modulate style and tone.

3c. Compose a sequence of paragraphs that develop a point.

3d. Summarize, quote, and respond to reliable texts to support and develop claims; apply relevant standards for citation.

3e. Write an effective argumentative essay.

3f. Respond to writing assignments using appropriate style, structure, and voice.

3g. Apply editing, proofreading, and revising strategies.

**Goal 4. Students will acquire proficiency in oral communication.**

**Learning Objectives:**

4a. Demonstrate skill in oral communication for purposes such as informing, persuading, and/or defending.

4b. Compose and deliver effective, audience-appropriate oral presentations that develop and support a point; or participate in formal debates; or lead or participate in collaborative discussion of a question or a text.

4c. When appropriate, use visual, auditory, and/or technological aids.

**Goal 5. Students will develop an awareness and understanding of global issues and ethical action in a global context.**

**Learning Objectives:**

5a. Provide and understand information on subjects in different disciplines in English.

5b. Demonstrate knowledge of the intellectual, social, political, economic, or cultural practices of several cultures other than their own.

5c. Demonstrate an understanding of the meaning of ethical conduct in a variety of global contexts, and exhibit a personal adherence to ethical comportment in academic and interpersonal relationships.

**Goal 6. Students will develop skills essential to information literacy.**

**Learning Objectives:**

6a. Conduct research using the variety of information sources available to them.

6b. Demonstrate the ability to evaluate the relevance, reliability and utility of different sources.

6c. Integrate sources effectively and ethically through proper citation.

**Goal 7. Students will develop an awareness of social responsibility in both global and domestic contexts.**

**Learning Objective:**

7a. Demonstrate an understanding of social issues both locally and globally.

7b. Exhibit the capacity to analyze social issues and respond in a responsible and ethical manner through speaking, writing, or direct action.

7c. Develop an awareness of one's social responsibilities locally and as a global citizen, and demonstrate the ability to think critically and creatively about how both individuals and institutions can address those responsibilities.

**Goal 8. Students will develop the skills necessary to acquire technological competency.**

**Learning Objective:**

8a. Demonstrate the ability to use general or discipline-specific technologies to identify, retrieve, analyze, and communicate ideas and information.

8b. Appreciate the rapidly evolving nature of technology and develop skills necessary to critically evaluate and use new and unfamiliar technologies.

**GENERAL EDUCATION/LIBERAL STUDY REQUIREMENTS**

Basic Skills – 9 units

English Composition I	3 units
English Composition II	3 units
Oral Communication	3 units

Humanities – 18 units

Introduction to the Humanities	3 units
World History I	3 units
World History II	3 units
Literature	3 units
Ethics and Society	3 units
Arts and Culture	3 units

Natural Sciences and Mathematics – 13 units

Elementary Statistics	3 units
Environmental Science with Lab	4 units
Nutrition and Disease	3 units
Introduction to Information Technology OR Exploring the University	3 units

Social and Behavioral Sciences – 18 units

Introduction to Law and Legal Systems	3 units
Introduction to Psychology	3 units
World Geography	3 units
Introduction to Sociology	3 units
Macroeconomics	3 units
Introduction to Political Science	3 units

Capstone Course for Liberal Studies

3 units

## GENERAL STUDIES/LIBERAL STUDIES – TWO-YEAR PLAN

### FRESHMAN YEAR - SEMESTER ONE

ENGL 101	English Composition I	3 units
GEOG 120	World Geography	3 units
HUMN 101	Introduction to the Humanities	3 units
MATH 120	Math Modeling <i>or</i>	3 units
MATH 177	Elementary Statistics	3 units
PSYC 101	Introductory Psychology	3 units

### FRESHMAN YEAR - SEMESTER TWO

ENGL 102	English Composition II	3 units
ENVS 131	Environmental Science with Lab	4 units
HIST 130	World History I	3 units
LEGL 101	Introduction to Law and Legal Systems	3 units
SOCI 101	Introduction to Sociology	3 units
SMNR 103	Leadership <sup>1</sup>	1 unit

### SOPHOMORE YEAR – SEMESTER ONE

ECON 140	Macroeconomics	3 units
HIST 131	World History II	3 units
COMM 103	Oral Communication	3 units
HUMN 110	Arts and Culture	3 units
POLS 110	Introduction to Political Science	3 units

### SOPHOMORE YEAR – SEMESTER TWO

ENGL 240	Literature	3 units
ETHS 101	Ethics and Society	3 units
HSCI 250	Nutrition and Disease	3 units
ITEC 101	Introduction to Information Technology <i>or</i>	3 units
PSCI 220	Exploring the Universe (3 or 4 units)	

First Course in the Major (see detail below) 3 units

Business/Economics Majors will take:

ECON 150 Microeconomics

Law majors will take:

LAW 301 Business Associations

Political Science/Diplomacy Majors will take:

DIPL 301 International Relations

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<sup>1</sup> Required only of students who plan to transfer to Middlesex Community College

## BUSINESS AND ECONOMICS

In today's dynamic marketplace, the overarching knowledge of individual business functions — from management to marketing — and how they interact with one another is increasingly valued by firms and industry leaders. Economics is the relationship between growing need and limited resources. A combination of these fields into one program helps students develop the tools they need to succeed.

The program offers a healthy cross-section of courses in finance, accounting, leadership, marketing, management, and economics designed to prepare students to enter the field of international business. The courses in economics have been chosen to help students understand trade-offs from a global perspective.

The Business and Economics Program offers a solid foundation for either entering the workforce directly or going on to M.B.A. studies. Career opportunities run the gamut from entrepreneurship to employment in multinational corporations.

### UPPER DIVISION PLAN<sup>2</sup>

#### JUNIOR YEAR – SEMESTER 1

BUSN 301	Managerial Accounting	3 units
BUSN 310	Principles of Marketing	3 units
BUSN 320	Business Management	3 units
BUSN 330	Legal Environment of Business	3 units
BUSN 340	Business Communications	3 units

#### JUNIOR YEAR – SEMESTER 2

BUSN 302	Financial Accounting	3 units
BUSN 350	Finance	3 units
BUSN 360	Business Ethics	3 units
BUSN 370	Management of Information Systems	3 units
ECON 425	Managerial Economics	3 units

#### SENIOR YEAR – SEMESTER 1

BUSN 420	Leadership and Organizational Behavior	3 units
BUSN 425	International Management	3 units
ECON 430	International Economics	3 units
ECON 450	Econometrics	3 units
Elective		3 units

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<sup>2</sup> Students will take ECON 150, Microeconomics, in the fourth semester.

**SENIOR YEAR – SEMESTER 2**

BUSN 498	Capstone in Business and Economics	3 units
ECON 440	Money and Banking	3 units
ECON 460	Global Transportation and Logistics	3 units
ECON 470	Labor Economics	3 units
INDS 450	Capstone Course for Liberal Studies	3 units

## LAW

Law is a demanding career in which the ability to analyze information and provide solutions to clients is critical to success. The Law Program at AUPP is grounded in ethics and provides a wide range of course options.

The program includes courses in the different types of law (civil, criminal, and arbitration, for example). Students also take courses in evidence, legal research and lawyering skills. The program includes specific courses on Cambodian, ASEAN and International Law. In addition, students have the opportunity to practice what they learn in internships or Moot Court.

The Law Program prepares students for careers in firms, legal departments or government.

### UPPER DIVISION PLAN<sup>3</sup>

#### Junior Year – Semester 1

LAWS 302	International Business Transactions	3 units
LAWS 303	Private Law	3 units
LAWS 304	Civil Law and Procedures	3 units
LAWS 305	Professional Responsibility	3 units
LAWS 306	Cambodian Constitutional Law	3 units

#### Junior Year – Semester 2

LAWS 307	Evidence	3 units
LAWS 308	Legal Research I	3 units
LAWS 309	Arbitration Law	3 units
LAWS 310	Criminal Law	3 units
LAWS 311	International Competitions or	3 units
LAWS 312	Administrative Law	

#### Senior Year – Semester 1

LAWS 401	Lawyering Skills I	3 units
LAWS 402	International Law	3 units
LAWS 403	ASEAN Law	3 units
LAWS 405	Legal Research II or	3 units
LAWS 406	Moot Court Competitions or	
LAWS 407	Internship I	
Elective		3 units

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<sup>3</sup> Students will take LAW 301, Business Associations, in their fourth semester.

**Senior Year – Semester 2**

INDS 450	Integrated Capstone Course for Liberal Studies	3 units
LAWS 404	Intellectual Property	3 units
LAWS 408	Comparative Law	3 units
LAWS 409	Contracts	3 units
LAWS 410	Lawyering Skills II or	3 units
LAWS 411	Property or	
LAWS 412	International Law of the Sea or	
LAWS 413	International Competitions or	
LAWS 414	Internship II	

## **POLITICAL SCIENCE AND DIPLOMACY**

Knowledge of world affairs and trends is essential in today's global environment. The goal of the Political Science and Diplomacy Program is to help students develop the tools they need to succeed in venues including the corporate world, education, government or diplomatic service, the non-profit sector, and graduate school.

The program offers students an understanding of the way public affairs and diplomacy are conducted, with emphasis on the international arena. The program incorporates both humanistic and scientific approaches in its curriculum. It familiarizes students with the main branches of contemporary political science, from the timeless classics of political thought to the current issues affecting regional, national and world politics and international relations.

The Political Science and Diplomacy Program offers a solid foundation for entering the work force or for graduate studies. Graduates work in a wide variety of fields, including education, social services, communications, diplomacy, business, and politics.

### **UPPER DIVISION PLAN<sup>4</sup>**

#### **JUNIOR YEAR, SEMESTER 1**

DIPL 310A	International Organizations I: The United Nations	3 units
GEOG 320	World Political Geography	3 units
POLS 380	Research Methods	3 units
POLS 410	Comparative Politics of SE Asia	3 units
COMM 301	Public Speaking	3 units

#### **JUNIOR YEAR, SEMESTER 2**

DIPL 310B	International Organizations II	3 units
DIPL 320	Theories of International Relations	3 units
DIPL 340	International Security Policy	3 units
POLS 330	Globalization	3 units
DIPL 420	International Law	3 units

#### **SENIOR YEAR, SEMESTER 1**

POLS 430	International Political Economy	3 units
POLS 450	Governance in Developing and Developed World	3 units
POLS 412	Comparative Politics of East Asia	3 units
POLS 480	Global Justice and Refugee Politics	3 units
Elective		3 units

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<sup>4</sup> Students will take DIPL 301, International Relations, in their fourth semester.

**SENIOR YEAR, SEMESTER 2**

COMM 400	Mediation and Negotiation	3 units
INDS 450	Integrated Capstone Course for Liberal Studies	3 units
POLS 411	Comparative Politics of South Asia	3 units
POLS 470	Modern Political Ideologies	3 units
POLS 498	Capstone Course in Liberal Studies	3 units

## **COURSE DESCRIPTIONS FOR PRE-COLLEGIATE COURSES**

### **ENGL 071 – Basic Writing**

3 units

This course includes reading, paragraph development, sentence construction skills, grammar and mechanics, developing ideas, and writing and rewriting short essays in preparation for ENGL 101. Credits earned in this course do NOT apply to AUPP degree programs.

**Prerequisite(s):** Placement by instructor

### **ENGL 074 – Listening and Speaking**

3 units

Develops speaking skills through conversation in pairs and groups and in presentations. Students improve pronunciation, grammatical structure, intonation, stress, vocabulary, and listening comprehension. Credits earned in this course do NOT apply to AUPP degree programs.

**Co-requisite(s):** ENGL 071

### **ENGL 099 - Reading and Writing Seminar**

3 units

Expands reading to include novels. Emphasis is on development of reading and writing fluency and vocabulary and includes required time in the Writing Center. Credits earned in this course do NOT apply to AUPP degree programs.

**Co-requisite(s):** ENGL 071 and 074

## COURSE DESCRIPTIONS FOR GENERAL EDUCATION

### BASIC SKILLS

**ENGL 101 - English Composition I** 3 units  
Prewriting, writing, and revising essays of narration, exposition, analysis, argumentation and research. Students write at least three papers of 3-5 pages and one position paper of 5-10 pages requiring a thesis, formal research and documentation. This course emphasizes critical thinking.  
**Prerequisite(s):** Placement by instructor.

**ENGL 102 - English Composition II** 3 units  
A continuation of ENGL 101, this course is an introduction to literature with an emphasis on learning to write analytical essays through a close reading of fiction, poetry, and drama. Written assignments are evaluated for composition and critical thinking.  
**Prerequisite(s):** A grade of C or better in ENGL 101

**COMM 103 – Oral Communication** 3 units  
Basic communication skills required for effective composition and delivery in both public speaking and informal discussion. The student will engage in beginning experiences in small group interaction, public reading and public speaking.  
**Prerequisite(s):** ENGL 102

### ARTS AND HUMANITIES

**ENGL 140 –Literature** 3 units  
Reading and critical analysis of fiction, nonfiction, poetry, and drama.  
**Prerequisite(s):** ENGL 102

**ETHS 101 - Ethics and Society** 3 units  
A study of traditional and contemporary ethical philosophies and their application to moral issues of our time. Students explore virtues such as courage, compassion and generosity; vices including greed, envy and hypocrisy; and issues such as abortion and euthanasia.  
**Prerequisite(s):** ENGL 102

**HIST 130 – World History I** 3 units  
A survey of major cultural groupings of the world since the beginning of civilization to early modern times. Major attention is given to a comparative analysis of Mesopotamian, Egyptian, Indian, Chinese, Southeast Asian, Greco-Roman, African, Amerindian, Judeo-Christian and Islamic civilizations.  
**Prerequisite(s):** ENGL 101

**HIST 131 – World History II** 3 units  
A survey of the major cultural groupings in the world community from early modern times to the contemporary era. Topics covered include colonization, industrialization, the development of a world economy, political ideologies and global interdependence.  
**Prerequisite(s):** HIST 130

**HUMN 101 - Introduction to the Humanities** 3 units  
An introduction to the humanities, music and theater; the visual arts (architecture, sculpture, painting, photography, and film); literature and philosophy. Although the primary focus is on the Western tradition, some works from other world cultures are included.  
**Prerequisite(s):** Enrollment in or completion of ENGL 101

**HUMN 110 – Art and Culture** 3 units  
Examination of culture and its impact on art. May be repeated as an elective as the subject matter changes.  
**Prerequisite(s):** HUMN 101.

## **NATURAL SCIENCES AND MATHEMATICS**

**ENVS 131 - Environmental Science with Lab** 4 units  
An interdisciplinary course on the environment, how it changes and the effects of such change. The course includes study of ecosystems, the human role, values and ethical judgments in making choices, and examination of selected environmental problems. 3 hours lecture/2 hours laboratory  
**Prerequisite:** None

**ITEC 101 – Introduction to Information Technology** 3 units  
An overview of information technology (IT). Topics include office productivity applications, basic computer hardware, networking, security, and web page creation and programming. Problem-based learning will be used to improve skills such as teamwork, communication, problem-solving, troubleshooting and project management.  
**Prerequisite(s):** Completion of or enrollment in ENGL 101

**MATH 120 - Math Modeling** 3 units  
Mathematical modeling and problem solving strategies that apply to everyday life. Topics will be drawn from areas such as collecting, describing and analyzing data; probability and decision-making; loans and investments; population growth; linear programming; and geometry of measurement.  
**Prerequisite(s):** Intermediate Algebra

**MATH 177 – Beginning Statistics** 3 units  
A general statistics course, which includes understanding data, measures of central correlation, measures of variation, binomial distributions, normal distributions, correlation and regression probability and sampling distributions, Central Limit Theorem, confidence intervals, estimates of population parameters and hypotheses testing.  
**Prerequisite(s):** Acceptable math exam score

**PSCI 121 - Integrated Physical Sciences** 3 units  
Focusing on the physical sciences and using the environment as a theme, elements of chemistry, physics, and geology will be covered through inquiry-based lectures and discussion.

**Prerequisite(s):** ENVS 131

**PSCI 220 – Exploring the University** 3 or 4 units  
Topics covered will include: planet Earth, its structure, plate tectonics, greenhouse effect, ozone layer, craters and dinosaurs; the moon; our solar system and its energy source; other stars, the HR diagram and stellar evolution, white dwarfs, neutron stars, supernovae, black holes; the Milky Way, and other galaxies; the universe, its structures and expansion; evolution of galaxies, quasars, cosmology, the Big Bang and unification of the forces of nature. Lecture 3 hours/optional lab 2 hours

**Prerequisite(s):** ENVS 131

**NUTR 250 – Nutrition and Disease** 3 units  
Interdisciplinary course dealing with human nutrition as it relates to chronic disease. Methods of detection and treatment of the disorders are considered as well as general concepts of health promotion and disease prevention. Specific topics covered include the role of nutrition in: heart disease, diabetes, cancer, obesity, alcoholism, vitamin deficiency, and eating disorders.

**Prerequisite(s):** ENVS 131

## **SOCIAL AND BEHAVIORAL SCIENCES**

**ECON 140 – Macroeconomics** 3 units  
Concepts and tools of aggregate economic analysis; inflation, unemployment, balance of payments, national income; determinants of the level of economic activity; money and banking; the role of government.

**Prerequisite(s):** MATH 120

**GEOG 120 - World Geography** 3 units  
A study of geography aimed at developing a knowledge and appreciation of natural environments throughout the world, with emphasis on human relationships within those environments. Included are political, economic and cultural factors related to the physical environment.

**Prerequisite(s):** None

**LEGL 101 - Introduction to Law and Legal Systems** 3 units  
Legal processes in theory and practice. Topics include the function of law, legal remedies to conflict, the impact of law on social behavior, rights and duties of individuals and groups, legal precedent, and the impact of wealth, status, and power.

**Prerequisite(s):** None

**POLS 110 – Introduction to Political Science** 3 units  
A comparative analysis of contemporary political ideologies and practices focusing on the behavior of the individual and the group in modern society. Topics include an examination of democracy, socialism, communism, anarchism, authoritarianism and

other selected issues concerning power in society.

**Prerequisite(s):** None

**PSYC 101 - Introductory Psychology**

3 units

Psychological perspectives on human behavior. Topics covered include physiology of the brain, study of mental processes that create consciousness, behavior, language, perceptions, emotions, and intelligence.

**Prerequisite(s):** None

**SOCI 101 - Introduction To Sociology** 3 units

An introduction to sociological perspectives that emphasizes the effect of society on human behavior. Major concepts covered include race, culture, wealth, poverty, social class, education, the family, and social change.

**Prerequisite(s):** None

**SEMINARS (NOT REQUIRED UNLESS SPECIFIED)**

**SMNR 101 – General Education Seminar: Study Skills** 1 unit

An introduction to the university and its resources. Students examine the skills attitude and motivation needed to succeed in college. Activities focus on strategies and personal development. Course graded CR/NC.

**Prerequisite(s):** None

**Required for students who have not taken the English Preparatory Program**

**SMNR 103 - General Education Seminar: Leadership** 1 unit

This course is designed to help students understand the personal and professional attributes that make successful leaders. Course graded CR/NC.

**Prerequisite(s):** None

**Required for students who plan to transfer to MCC**

**GENERAL EDUCATION INTEGRATED THEME**

**INDS 450 Capstone Course for Liberal Studies** 3 units

An interdisciplinary team-taught course including such topics as the impact of climate change on developing countries, global health issues, socio-cultural impacts of globalization, developing countries in the global economy, social change and cultural diversity. Topic changes annually.

**Prerequisite(s):** Senior standing and completion of lower division G.E. program

## BUSINESS AND ECONOMICS COURSE DESCRIPTIONS

**ECON 150 – Microeconomics** 3 units  
Organization and operation of a market economy. Topics include demand, maximizing profits, pricing, output decisions, price ceilings/floors, competition, monopoly, organized labor and the government’s role.

**Prerequisite(s):** ECON 140

**BUSN 301 - Managerial Accounting** 3 units  
This course presents varying methods of preparing managerial accounting information and how these methods are used by companies.

**Prerequisite(s):** MATH 120

**BUSN 302 - Financial Accounting** 3 units  
This class covers cash, accounts and notes receivable, inventory, marketable securities, equity investments, PPE and intangibles; liabilities and equities, especially long-term debt; and accepted accounting principles that affect financial statements.

**Prerequisite(s):** BUSN 301

**BUSN 310 – Principles of Marketing** 3 units  
Tools and processes for making marketing decisions. Topics covered include consumer behavior, marketing research, and marketing planning, with emphasis on marketing mix decisions, product strategy, communications, and pricing and distribution.

**Prerequisite(s):** ECON 150

**BUSN 320 – Business Management** 3 units  
Managerial skills, competencies, techniques and knowledge for planning, organizing, leading, and controlling. This course investigates achieving competitive advantage in an environment influenced by political, economic, social, technological and legal change.

**Prerequisite(s):** COMM 103

**BUSN 330 – Legal Environment of Business** 3 units  
The relationship between law and business. Topics include legal ethics, legal processes, business contracts, business torts and crimes, real and personal property, agency and employment, and risk-bearing devices.

**Prerequisite(s):** LEGL 101

**BUSN 340 - Business Communication** 3 units  
Advanced communication skills necessary to doing business effectively. Topics include nonverbal communication, negotiation and mediation, and intercultural communication skills.

**Prerequisite(s):** COMM 103

**BUSN 350 – Finance** 3 units  
Examination of how companies make investment and financing decisions. Topics include time-value of money, security valuation, capital budgeting, tradeoffs between risk and return, cost of capital, financial leverage, and capital structure policies.

**Prerequisite(s):** ECON 150

**BUSN 360 – Business Ethics** 3 units  
Examines business issues from historical, theoretical, and ethical perspectives and their impacts on the organization. Topics include corporate political power, boards of directors, industrial policy, social responsibility, and alternative corporate roles.  
**Prerequisite(s):** ETHS 101

**BUSN 370 – Management of Information Systems** 3 units  
Management principles related to understanding the information technology manager's role in planning, designing, and implementing information systems to enhance business activities.  
**Prerequisite(s):** ITEC 101 and BUSN 320

**BUSN 420 - Leadership and Organizational Behavior** 3 units  
Focuses on how managers become effective leaders, examining basic principles of managing people and the psychology of individual and group behavior. Leadership, strategic thinking, team building and performance are emphasized.  
**Prerequisite(s):** PSYC 101 and BUSN 320

**BUSN 425 - International Management** 3 units  
Theories and practices of management in an international context. This course focuses on business strategies and their applications in international markets as well as how management differs in domestic versus international contexts.  
**Prerequisite(s):** BUSN 320 and ECON 425

**BUSN 498 - Capstone in Business and Economics** 3 units  
Synthesis of the subfields of business and economics. Students' understanding of foundational knowledge is assessed through work on a team project.  
**Prerequisite(s):** Senior standing within the last 15 units of graduation and consent of instructor

**ECON 425 – Managerial Economics** 3 units  
Economic theory and methodology in managerial decision-making. This course emphasizes demand analysis and estimation, production and cost analysis under varying market conditions, and forecasting and decision making under uncertainty.  
**Prerequisite(s):** ECON 150 and BUSN 320

**ECON 430 – International Economics** 3 units  
Economic analysis of how and why commodities are traded among nations; tariffs and quotas; and common market and other international institutions.  
**Prerequisite(s):** ECON 150 and BUSN 320

**ECON 440 - Money and Banking** 3 units  
Economic role of money, banking and monetary policy within current institutional settings and under alternative theories. This course further explores the relationships between money, financial systems and economic activity.  
**Prerequisite(s):** ECON 150

**ECON 450 – Econometrics** 3 units  
Econometric models and techniques, simultaneous equations, program evaluation,

emphasizing regression. Advanced topics include instrumental variables, panel data methods, measurement error, and limited dependent variable models.

**Prerequisite(s):** MATH 120 and ECON 425

**ECON 460 – Global Transportation and Logistics** 3 units

This course covers the growing interdependence between domestic and international trade and business relationships; terminology of international trade; the role of international corporations; documentation; financial procedures; communications; and regulations.

**Prerequisites(s):** ECON 150 and BUSN 425

**ECON 470 – Labor Economics** 3 units

Use of labor resources in economic system; employment, wage rates, development of unions and collective bargaining; labor legislation. Impact of ASEAN 2015 on labor in Cambodia.

**Prerequisite(s):** Econ 140

## LAW COURSE DESCRIPTIONS

All law courses require the successful completion of LEGL 101

**LAWS 301 - Business Associations** 3 units

An overview of business association pursuant to corporation law, partnerships and sole proprietorships in businesses. This course analyzes the rules and reasons for the primary forms of doing business.

**LAWS 302 - International Business Transactions** 3 units

This course will deal with the law relating to international trade. International sales, transportation (shipping and aviation), financing, and settlement of commercial disputes will comprise the major components of the course.

**LAWS 303 - Private Law** 3 units

This course covers private law, which governs the relationships between private individuals and corporations, including contract law, tort law and various other arenas such as property law, probate law, labor law, commercial law, corporation law, and competition law.

**LAWS 304 - Civil Law and Procedure** 3 units

This course covers the theory, procedure and mechanics of the lawsuit from fact gathering through judgment enforcement. Students will be introduced to the litigation process and the ethical responsibilities of the litigation lawyer through the use of sample cases.

**LAWS 305 - Professional Responsibility** 3 units

This course addresses professional conduct issues, including identifying and resolving tension that can arise between lawyers' personal interests, individual senses of right and wrong, interests of clients, and the profession's interests in advancing the integrity of legal representation and the judicial process.

**LAWS 306 - Cambodian Constitutional Law** 3 units

This course covers the structures of government and its roles and functions; the mechanics of constitutional government; and the dynamics of checks and balances. Problems revealed in the working of the constitution and alternate choices will also be discussed.

**LAWS 307 - Evidence** 3 units

The course is an in-depth examination of the rules governing the admissibility or exclusion of evidence at trial. It also encompasses the legal principles that govern the proof of facts in a legal proceeding.

**LAWS 308 - Legal Research I** 3 units

Introduction to the tools used in legal research including statutes, cases, treaties, and encyclopedia and computer search techniques. Students will research actual case type problems and prepare written memoranda of law.

- LAWS 309 - Arbitration Law** 3 units  
This course will focus on dispute resolution methods, client interviewing and counseling, litigation planning, investigation strategies, negotiation, and mediation.  
**Prerequisite(s):** PSYC 101
- LAWS 310 - Criminal Law** 3 units  
Introduction to the basic principles of criminal law. Topics include the theories of crime causation and punishment; prison systems and correctional administration; and sentencing process. Victimology, juvenile delinquency, drug abuse, and drug trafficking also will be addressed.
- LAWS 311 - International Competitions** 3 units  
Moot Court, client counseling, and arbitration competitions give students in the course the opportunity to engage in oral and written advocacy in a formal setting. Judges are usually law professors, attorneys from the community, and members of the judiciary.
- LAWS 312 - Administrative Law** 3 units  
This course covers administration of government by various departments, agencies, boards and commissions that implement and enforce law and policy, including the laws and procedures affecting administrative decision-making processes on the local and federal government levels.
- LAWS 401 - Lawyering Skills I** 3 units  
This course uses assignments and simulations in which each student has opportunities to practice fundamental skills including negotiation, oral advocacy, communications, interviewing, client counseling, and drafting documents.
- LAWS 402 - International Law** 3 units  
This course covers general principles of public international law addressing peace, war and development. Third World concerns, the changing global power balance, and the role of United Nations and international agencies in structuring solutions are included.
- LAWS 403 - ASEAN Law** 3 units  
This course covers existing ASEAN political instruments such as the Declaration on Zone of Peace, Freedom and Neutrality (ZOPFAN), the Treaty of Amity and Co-operation in South East Asia (TAC), and the Treaty on the Southeast Asian Nuclear Weapon-Free Zone (SEANWFZ).
- LAWS 404 - Intellectual Property** 3 units  
This course covers existing (copyright, patent, trademark and designs) and emerging (computer software) forms of intellectual property law and policy along with international demands and trends. Philosophical foundations of intellectual property and its relation to public interest will be addressed.
- LAWS 405 - Legal Research II** 3 units  
This course requires students to build on their existing research skills by doing independent study using online sources and research methods. Students prepare written materials including memoranda analyzing legal issues.

**LAWS 406 - Moot Court Competitions** 3 units  
Moot Court, client counseling, and arbitration competitions give students in the course the opportunity to engage in oral and written advocacy in a formal setting. Judges are usually law professors, attorneys from the community, and members of the judiciary.

**LAWS 407 - Internship I** 3 units  
The student will work in a law office, corporate or government legal department, or other appropriate law-related setting under the supervision of an attorney or experienced paralegal. In addition to on-site work, the student will attend internship seminar sessions.

**LAWS 408 - Comparative Law** 3 units  
This course covers the use of foreign law, examining how the quality of legal advice in cross-border transactions and litigation depends on how well the attorneys involved understand and use the legal systems of different nations for their clients' benefit.

**LAWS 409 - Contracts** 3 units  
An overview of the areas of law dealing with the commercial or business environment, with special emphasis on the sales of personal property, commercial paper, and secured transactions.

**LAWS 410 - Lawyering Skills II** 3 units  
This course offers an overview of the fundamentals of computer technology used in a law office, including an introduction to online access to records, computerized legal research tools, and comparisons of software programs used in the modern law office.

**LAWS 411 - Property** 3 units  
This course covers Cambodian law defining the types and rights of ownership of real and personal property.

**LAWS 412 - International Law of the Sea** 3 units  
This course presents the major themes and issues of the modern international law of the sea, emphasizing the legal framework created by the 1982 United Nations Convention on the Law of the Sea and associated legal instruments.

**LAWS 413 - International Competition** 3 units  
Moot Court, client counseling, and arbitration competitions give students opportunities to engage in oral and written advocacy in a formal setting. Judges are usually law professors, attorneys from the community, and even members of the judiciary.

**LAWS 414 - Internship II** 3 units  
The student will work in a legal practice related to the student's career objectives under the supervision of an attorney or experienced paralegal.

## **POLITICAL SCIENCE AND DIPLOMACY COURSE DESCRIPTIONS**

**COMM 300 - Public Speaking** 3 units  
Advanced study of the use of reasoning in persuasive speaking, with emphasis on construction, evaluation, presentation, refutation and defense of oral arguments.  
**Prerequisite(s):** COMM 103

**COMM 400 – Mediation and Negotiation** 3 units  
Training in the skills of mediation and negotiation. This course covers proven theories, tools and techniques for effectively navigating the mediation and negotiation processes and includes practical, hands-on experience.  
**Prerequisite(s):** COMM 300 and PSY 101

**DIPL 301 - International Relations** 3 units  
Survey of the theory, practice and impact of international relations, international politics and globalization. Topics may include causes of war, nature and attributes of the state, imperialism, international law, national sovereignty, arbitration, adjudication, international organization, and major international issues.  
**Prerequisite(s):** POLS 150

**DIPL 310A - International Organizations I: The United Nations** 3 units  
The origins, politics and impact of the United Nations.  
**Prerequisite(s):** POLS 150

**DIPL 310B - International Organizations II** 3 units  
Origins, politics, and impacts of international and regional organizations (other than the United Nations) on international relations and globalization.  
**Prerequisite(s):** POLS 150

**DIPL 320 - Theories of International Relations** 3 units  
Analysis of the realist model of international relations contrasted with liberal and social theories. Other theories are also examined, including systems theory, field theory, conflict theory, alliance and coalition theories, and balance-of-power theory.  
**Prerequisite(s):** DIPL 301

**DIPL 340 - International Security Policy** 3 units  
Theories and evidence of the causes of war, the conflict of ideas and interests among nations, the use of various forms of military force, revolutions, and nuclear policy will be examined, along with how nations ensure their national security.  
**Prerequisite(s)** DIPL 301

**DIPL 420 - International Law** 3 units  
This course examines sources and consequences of international law; relationship to international organizations and world order, issues of national sovereignty, human rights, conflict resolution, international property rights, world trade and environmental change.  
**Prerequisite(s):** LGLS 101 and DIPL 340

**GEOG 320 - World Political Geography** 3 units  
Impact of geographical boundaries on world politics. This course covers changes in geopolitical theories over time and introduces students to critical geopolitics.

**Prerequisite(s):** GEOG 120 and POLS 150

**POLS 330 – Globalization** 3 units  
Political impact of globalism on nation-states, international regimes, global security and non-state actors. Topics include processes of globalization such as migration, development, nationalism, media and popular culture, tourism, climate change, transport, and trade.

**Prerequisite(s):** POLS 150

**POLS 380 - Research Methods** 3 units  
The approaches and techniques used to study politics. This course covers social science language, concepts, and critical research skills and provides an overview of political science research approaches, including case study, surveys, and model building.

**Prerequisite(s):** MATH 120 and POLS 150

**POLS 410 - Comparative Politics of South East Asia** 3 units  
Southeast Asian governmental structures, organization, political behavior and traditions. Topics include the impact of public opinion, political parties, media and interest groups, regional issues of political and economic development, and the region's relationship to the rest of the world.

**Prerequisite(s):** HUMN 101 and POLS 150

**POLS 411 - Comparative Politics of South Asia** 3 units  
Internal politics and international relations of India, Pakistan, Bangladesh, Sri Lanka, Nepal, Bhutan, and Afghanistan.

**Prerequisite(s):** POLS 410 and GEOG 320

**POLS 412 - Comparative Politics of East Asia** 3 units  
Internal politics and international relations of China, Japan, North Korea, South Korea, Mongolia, and other East Asian nations.

**Prerequisite(s):** POLS 410 and GEOG 320

**POLS 430 - International Political Economy** 3 units  
Theories of interaction between international economic and political systems. Topics include the politics of trade, aid, foreign investment, international monetary affairs, theories of dependency and imperialism, international competition in specific industries and the stability of international economic regimes.

**Prerequisite(s):** ECON 140 and POLS 330

**POLS 450 Governance in the Developing and Developed World** 3 units  
Conditions for effective governance and challenges to economic growth and provision of public goods. This course focuses on case studies from around the world.

**Prerequisite(s):** DIPL 320 and POLS 330

**POLS 470 - Modern Political Ideologies** 3 units

This course examines leading political ideologies of the past two centuries, such as conservatism, liberalism, socialism, communism, fascism, feminism, environmentalism, anarchism, populism, and various forms of religious fundamentalism.

**Prerequisite(s):** DIPL 320 and POLS 330

**POLS 480 – Global Justice and Refugee Politics** 3 units

Issues of global justice and political realities related to the treatment of refugees.

**Prerequisites(s):** DIPL 420

**POLS 498 - Capstone Course** 3 units

Students select a major research topic in political science and/or diplomacy, write a major paper on the topic, and present the results orally.

**Prerequisite(s):** Senior standing within the last 15 units of graduation and consent of instructor.

